



## **TV Training Academy**

TV TRAINING PTY LTD

**Fox Studios Australia**  
38 Driver Avenue  
NSW 2021 Australia

**Lo-Call Ph: 1300 781 739**

**Email: [info@tvtraining.com.au](mailto:info@tvtraining.com.au)**

**[www.tvtraining.com.au](http://www.tvtraining.com.au)**

### **WELCOME TO OUR FACILITY AT THE TOLARNO, ST KILDA, MELBOURNE**

The TV Training Academy is an international training organisation and its HQ is based in Pinewood Studios, London.

In Australia the Academy delivers confidence building, tutelage & personal coaching applying a method and techniques tried and tested by one of Europe's top media/TV presenter trainers & TV Training Group founder, Brian Naylor.

Brian and the TV Training team have worked with the likes of Tesco, Microsoft, members of the Dragons Den UK, BBC, ITV & more for over 10 years & is an expert in media, television & professional presentation coaching.

Thank you for booking your course with us. Here we provide a short outline of how to find us, what to wear and what to expect.

### **PREPARATION**

On the first day you will be asked to do a simple 1 minute introduction to yourself to the camera. This should be a; who, what, why and where type of piece about yourself. For example, who are you (name, where you are from), what you do normally in the day, why you have come on the course. You can finish the piece off by describing something that you are interested in, this can be an unusual hobby or pastime.

Before the course, have a think about what you will say, we will chat about it on the day. You do not have to write a long script, this is a short introduction and should not last over 1 minute. Please bring a pen and notepad with you.

### **HOW & WHERE TO FIND US**

Due to ongoing construction works at we have temporarily relocated to a Training Suite at The Tolarno Hotel, St Kilda, Melbourne. This is in Fitzroy Street and easily accessible by public transport etc. Parking is available on free of charge on adjacent streets while secure/undercover parking is available for only \$10 per day.

Should you require overnight accommodation this can be arranged at a discounted rate. Please contact [admin@tvtraining.com.au](mailto:admin@tvtraining.com.au) well in advance to ensure availability.

A Map and full guide to transport to and from Dockside can also be found here:  
[Map and Public Transport Services to Tolarno, Fitzroy Street, St Kilda.](#)



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### **ON THE DAY**

When you arrive, please proceed through the main entrance and report to the hotel reception. You will be asked to wait for someone from the Academy to come and collect you.

The course will start at 10am, prompt and run to about 5.00pm. Please ensure that you arrive in good time as a courtesy to others.

Following initial introductions your course curriculum shall be outlined. During the day, you will learn the basics of TV Presenting, including the mental approach to presenting as well as auto cue, scripting, green screen work and co presenting. We will film several pieces to the camera during the first day.

### **WHAT TO WEAR**

As we shall be filming 3 to 4 pieces to camera during the first day please bring 3x professional/smart changes of clothes (EG it could be a blouse, suit shirt (with or without tie), jacket & casual shirt). This is so that you do not look the same in each of the 3 filming pieces.

As we use the Green Screen, Please **DO NOT** wear green, as it will disappear using the green screen technology. Also please try and avoid Stripes or Patterns as these cause noise (clash) with the technology while filming.

### **REFRESHMENTS**

There are plenty of places to get some lunch and coffee in the Dockside precinct while you are at the studio.

We look forward to seeing you and hope that you have a fun day. If you have any problems on the day getting to the Studio, please call us on 1300 781 739.

Please note that we have a 48 hours' notice cancellation policy and so if you give less than 48 hours' notice you cannot be re-booked on a course.

**We look forward to seeing you on the day.**